

*It was a pleasure working with The NCHERM Group, LLC in updating our Student Code of Conduct. The revisions exceeded my expectations both in their detailed content, logical flow of information, and in the level of transparency this allows for students. NCHERM worked with us every step of the way and made a daunting process much easier to take on. The end product allows for a great deal of transparency, the values based code resonates well with our current students, and it lends well to programming based on the core values. This document will serve us well now and in the future. I would not hesitate to contact The NCHERM Group, LLC again for revisions to our student code. This investment was well worth it!*

-Matthew Shaffer, Director of Judicial Affairs and Deputy Title IX Coordinator, Clarion University (PA)

# CODE OF CONDUCT REVISION SERVICES

Has it been more than a year since you revised your student conduct code? If so, it's time to take a look, and update your code. Let The NCHERM Group's expertise make it easier for you. Policy writing is what we do, and the four options below describe how we do it. Send us your conduct code, and we'll provide you with a written report, identifying areas of weakness, suggesting policies that you may want to consider adding, and highlighting areas where recent cases or legislation suggest or demand changes. We'll help to bring you up to date on both policies and conduct procedures, and we'll do it for a fraction of the cost that others might charge.

## REDLINE REVISION SERVICE

- Engage The NCHERM Group to review an area of policy (such as sexual misconduct), all policies in the Code of Conduct, and/or all policies and procedures of the Code.
- The NCHERM Group will use the MS-Word Reviewing function to redline problem areas, comment on improvements, and suggest best practices.
- The client will then utilize the redline review to make desired changes.

## UNDER FIRE? MAKE SURE YOUR CONDUCT CODE WON'T BE SEEN BY THE COURTS AS A SPEECH CODE

This policy review service examines only those areas of your code that address speech and expressive conduct (such as discrimination codes, creeds, mission statements, freedom of speech statements, harassment provisions, and the like) to help you guarantee the Constitutional rights of your students. A written report will detail problem areas and offer suggestions for alternative language and phraseology.

## COMPREHENSIVE CODE REVISION SERVICE

- This is our most popular revision service.
- The NCHERM Group will use MS-Word's Reviewing function to provide a comprehensive written review detailing the areas of your policies and student conduct procedures that need attention while offering guidance for improvement.
- This review identifies areas of weakness and offers language to help your code best reflect best practices.
- Language is custom-crafted to suit your institutional policy style and procedural philosophy.
- This review can also include support documents associated with your conduct process (charge letters, notice, sanction letters, etc.)

\*\*\*A day or two on-site visit can be added on to this option so that The NCHERM Group can do an on-site assessment of practices prior to reviewing the code and/or an on-site training for code adjustments/changes.

**Complimentary 25 Point Sexual Misconduct Policy Assessment:** *NCHERM Group consultants will review your Sexual Misconduct policy and complete a checklist for 25 items indicating either deficiency, sufficiency, or excellence in each area. This policy 'report card' is a complimentary snapshot for providing feedback to your institution on how to align your policy with compliance mandates and best practices.*

**The NCHERM Group, LLC**

Systems-level solutions for safer schools and campuses

## FOR MORE INFORMATION

Contact Kate Halligan, Executive Vice President of Client Relations at [Kate@ncherm.org](mailto:Kate@ncherm.org) or (610) 579-3725.