



Title IX Compliance Retainer

NCHERM has designed a version of its Special Counsel annual flat-fee retainer arrangement specifically for your Title IX compliance needs.

The Title IX Compliance Retainer is a contract that provides you with year-round access to the 20-member NCHERM consultant team for all of your off-site Title IX consultation and compliance needs and three days of on-site consulting visits from the consultant(s) of your choice. The cost of the retainer is \$27,500 for the year.

How Can I Make Use of NCHERM's Off-Site Services?

In addition to the on-site visits, the off-site availability provides you with access to us for case consultation, conferring over investigation strategy, documentation issues, review of policy and procedures to assure Title IX compliance and ready email/phone access to us as you need. How much does that cost? Reasonable off-site consultation is included in the flat fee. There is no meter running on your access to us.

How Can I Use My Three Annual On-Site Visits?

Bring out a consultant for three days in a row, or split up the visits over the year. No additional travel expenses are charged. Or, bring out two consultants for one day, and one for the last day. We're flexible. And, we can cover a number of critical topics for you when we visit, including:

**20 Callery Way
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brett@atixa.org**



- Investigator Training (or Trainer Training)
- Sexual Misconduct Board Training
- Policy and Procedure Development and Training
- Title IX Coordinator Training
- Appeals Officer Training
- Strategic Prevention Design Consultation
- General Sexual Harassment Training Sessions (customized by department or group)
- Intake and Advocacy Training
- Designing a Comprehensive Response Protocol
- Advanced Title IX Compliance Training
- Comprehensive Title IX Compliance Audit
- Clery Act Compliance Assessment
- Prevention Programming (focused to students and/or employees)
- Case Management
- Case Investigation
- Litigation Planning
- OCR Investigation Response

As you know, NCHERM is one-stop-shopping for all of your Title IX Compliance Needs. Here is some additional detail about the Special Counsel retainer program:

There are two options for how the program works:

In the first option, the college or university appoints NCHERM "Special Counsel for Student Conduct Issues," "Special Counsel to the President or VP" or provides a similar title, to ensure that the protections of the lawyer-client relationship extend to the work that we do. A flat-fee retainer is paid, covering a one-year period.

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In the second option, NCHERM serves the college or university as Special Advisor, though the relationship need not be a formal appointment. While the relationship will not carry the lawyer-client privilege, it will have a consulting nature. Most of the Special Advisor relationships are non-disclosed by clients wishing to maintain our relationship non-publicly.

Once the retainer is in place, NCHERM provides additional value to you beyond the on-site and off-site services, including:

- Access to our extensive publication/video library (including 50 archived training webinars)
- Free registration to any NCHERM seminar or webinar (excludes webinars hosted through partner organizations and associations)
- Access to NCHERM model codes, policies and protocols, such as our sexual assault response protocol, suicide protocol and behavioral intervention protocol
- The option to commission in-depth reports, assessments, audits, investigations, policy/procedural reviews, etc. in exchange for on-site visit days
- Monthly retainer client conference calls with NCHERM consultants to address topical issues, legislation, litigation or needed compliance attention
- Memberships to the NCHERM partner associations [NaBITA](#), [ATIXA](#) and [SCOPE](#) (and discounts on the events of each association)

Please [contact us](#) to let us know if this program might be of interest to you, and we can share further details. While the program pricing is based on three days of on-site consultation, there are two-day retainers and retainers that are 4, 5 or more days, depending on your needs. We can explore pricing depending on your interest.

Our Special Counsel Program now includes 27 campuses, including:

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- Bridgepoint Education (CA)
- Coastal Bend College (TX)
- Community College of Allegheny County (PA)
- Concordia University (TX)
- Dominican University (IL)
- Franklin & Marshall College (PA)
- Gallaudet University (DC)
- Henry Ford Community College (MI)
- Milwaukee Area Technical College (WI)
- Northern Virginia Community College (VA)
- Occidental College (CA)
- Salisbury University (MD)
- Southwestern Michigan College (MI)
- The University of Texas, San Antonio (TX)
- Tulane University (LA)
- University of Arizona (AZ)
- University of the Incarnate Word (TX)
- University of the Pacific (CA)
- Vassar College (NY)
- Warren-Wilson College (NC)
- Wesley College (DE)
- Whittier College (CA)
- Non-disclosed New Jersey university
- Non-disclosed Texas university
- Non-disclosed Virginia College
- Non-disclosed Washington university
- Non-disclosed Iowa college

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